1.) Navigate to the SSC credit card website: 
https://ssc.umich.edu/payments/pay-by-credit-card/

2.) Near the bottom of the page click the Pay Now button
3.) Click the green button Go To Secure Payment Provider to Pay My Bill to access our secure vendor, Authorize.Net

4.) Enter the Amount of the payment, Security Code that is presented on the screen and click Continue

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Enter LSO membership fee here:

- **Student Rate**: $50
- **Faculty, staff, alumni and family rate**: $75
5.) Enter the following fields then click Pay Now:

- Invoice Number – Unique Identifier **TYPE: LSOMember**
- Description – Enter the name of the Orchestra Member if different from name on the credit card
- Card Number and Expiration Date
- Email
- Phone

---

**Order Information**

```
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
<th>Taxable</th>
<th>Unit Price</th>
<th>Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SSC Invoice Payment</td>
<td>1</td>
<td>N</td>
<td>$1.00 (USD)</td>
<td>$1.00 (USD)</td>
</tr>
</tbody>
</table>
```

**Total:** $1.00 (USD)

---

**Payment Information**

- Card Number:
- Expiration Date:

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**Billing Information**

- Customer ID: **Not Required**
- First Name:
- Last Name:
- Address:
- City:
- State/Province:
- Zip/Postal Code:
- Country:
- Email:
- Phone:

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**Important:** The Shared Services Center does not administer benefit coverage or student accounts, including tuition and housing payments. Questions? Contact our Shared Services Accounts Receivable Office at 734-615-2000 or email electronicpmts@umich.edu

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**Pay Now**